



**CARITAS MICROFINANCE BANK LIMITED
JOB ADVERTISEMENT
VACANCIES MAY 2026**

Caritas Microfinance Bank is the fastest growing Micro Finance Bank in Kenya whose vision is 'The Household Bank that Adds Value to All'. As part of our expansion strategy, we are seeking competent and qualified staff to fill the following positions:

1. INTERNAL AUDIT OFFICER

JOB PURPOSE

The Internal Audit Officer will be responsible for conducting independent and objective audits to assess adequacy and effectiveness of the risk management framework, Compliance program, internal controls and governance.

- Participate in preparation of risk based annual plan and preparing audit programs for audit assignments.
- Developing the appropriate audit tests to achieve the desired audit objectives for each assignment and obtaining well documented audit evidence and audit conclusions.
- Ensuring performance of quality audits and production of timely internal audit reports with practical and agreeable corrective actions.
- Tracking of audit issues implementation and follow up.
- Carry out special audits and/or investigations and other special assignments as may be required by management from time to time.
- Evaluating adequacy of enterprise risk management framework and recommending areas of improvement.
- Consistency of adherence to and effective application of established Internal Audit systems (policies, processes, procedures & tools) to achieve optimal efficiency and cost containment.
- Carry out analytical reviews of the root-cause of the common/ recurrent audit findings and disseminate alerts and solution recommendation.
To perform any other duty as assigned in line with the organization goals and objectives.

QUALIFICATION AND EXPERIENCE REQUIREMENTS

- Holder of bachelor's degree in accounting, Finance, Economics or a related field.
- Certified Public Accountant (CPA) Finalist. CIA qualification and IIA Membership will be an added advantage.
- Minimum of 3 (Three) years' hands-on experience in internal auditing in a financial institution or a professional audit firm.
- Proficiency in data analytics and Audit Management Software E.g. Teammate+

- Should have in depth knowledge of IFRSs, IPPF, Risk management, Internal Controls, and banking industry regulatory frameworks.
- Strong report writing, presentation and communication skills.
- High level of integrity and dependability
- Has a strong sense of urgency and results orientation
- Good communication and interpersonal skills

Interested candidates who meet the criteria above are encouraged to attach their application letters and detailed CVs and submit application through <https://selfservice.caritas-mfb.co.ke/applicant/#/authentication/signin> Closing date for application will be 9th May 2026 Only shortlisted candidates will be contacted. For more information, please visit <https://www.caritas-mfb.co.ke>.